

Bromley Parent Voice

Working in partnership to give parents and carers a voice

Be informed Get Involved Have influence



Annual Report and Accounts

April 2017 to March 2018

Charity: 1172718

Contents

- 1/2 Official Information
- 3/4 Highlights of the Year
- 5/6 Trustees Report

 $\left(\begin{array}{c} 0\\ 0\\ \end{array}\right)$

9)

10

11

- Financial Summary
- Receipts and Payments Accounts
- Statement of Assets & Liabilities
- Notes to the Accounts
 - **Report Approval**
 - Independent Examiner

Official Information

Charity Number 1172718

Bromley Parent Voice (BPV)

http://www.bromleyparentvoice.org.uk

Report of the Trustees for the financial year ended 31 March 2018

Charity Commission number 1172718 **Principal address:: Community House** South Street Bromley BR1 1RH Email: info@bronleyparentvoice.org.uk Tel No: 07803 28783 Trustees: Yvette Connor (Chair) Hayley Andrews (Vice Chair & Safe Guarding Lead) Funke Adeloye (Secretary) Andrew Shrimpton (Treasurer) **Margaret Travers** Pelin Ahmet

Objectives and Activities:

Bromley Parent Voice is overseen by a board of trustees. The trustees set the direction and strategy on the work of the forum management team. Currently there are five trustees. The management team perform the day to day tasks for the forum. The management team are supported by a team of parent representatives.

All are responsible for representing the views of a wider group of parents. Each member has a system of networking and disseminating information to other parents. The Bromley Parent Voice management team meets on a regular basis. The trustees meet every two months. Venues and meeting times are arranged for the convenience of parents/carers.

Official Information Charity Number 1172718

Bromley Parent Voice is a parent carer forum which welcomes all parents or carers of a child or young person up to the age of 25 with a disability or additional need that live in the London Borough of Bromley.

"Parent Carer Forums are representative local groups of parents and carers of children and young people with disabilities who work alongside local authorities, education, health and other service providers to ensure the services they plan, commission, deliver and monitor meet the needs of children and families. Parent Carer Forums have been established in most local areas and local authorities are actively encouraged to work with them."

Department for Education. (January 2015) Special Educational Needs and Disability 0 to 25 years: Code of Practice. 1.13

Our aim is to:

- > Inform parents about what is going on locally and nationally
- Involve parents in shaping of local services and national priorities
- Influence local service providers and decision makers

By doing these things, we aim to inform and empower parents of disabled and SEN children, young people and to improve services and outcomes for families, children and young people affected by disability.

The forum is supported by Contact (www.contact.org.uk), the national delivery partner for Parent Participation. Bromley Parent Voice is a member of the National Network of Parent Carer Forums (www.nnpcf.org.uk) and attends regular regional meetings with forums from across London. This ensures local issues are raised at a regional and national level.

Highlights of the Year

- > In April 2017 BPV became a Charitable Incorporated Organisation.
- Over the year members were asked to participate in several Focus Groups covering Health, Preparing for Adulthood, Out of Borough Placements, Short Breaks and the Health Local Offer. These Parent Focus Groups enabled BPV to gather Parent/Carer views in order to inform the London Borough of Bromley Local Authority (LBB) & Bromley Clinical Commissioning Group (CCG) in development & improvement of services for children and young people with Special Educational Needs and Disabilities (SEND). We were joined by LBB and/or CCG partners for a number of these focus groups.
- BPV attended meetings for Pre-School parents to explain the Education Health and Care (EHC) needs assessment process, EHC Plan, the Local Offer (LO) and signpost for support.
- BPV continued in the role of a consortium* partner delivering Independent Support workshops. These workshops aimed to assist parent/carers understand the EHC process, develop a personal profile for their child/young person and consider outcomes for the EHC. This was as part of the transition period for families transferring from a Statement of Education to an EHC plan. * Independent Support Consortium: Bromley Mencap (Lead), BPV, BAT and XbyX
- We received a Department for Education discretionary grant for a time limited project. The aims was to reach out to more families of children with additional needs who attend mainstream schools, especially those at SEN support level who may not be aware of BPV. We used this funding to start Cake and Share groups which have been a great success. These groups enable parents to meet other parents in similar situations, share experiences and information, build connections and friendships. It has also helped BPV gather information to inform strategic work with LBB & CCG.
- The culmination of the 'Cake & Share' grant in March saw a very successful conference event at the Warren entitled 'Education for Everyone'. Our Key note speaker was Carrie Grant, TV Presenter and mother of four children. She spoke about the different ways SEND presents in her children and also her experiences accessing education for them. Carrie also managed to get us all singing in harmony!. We had presentations from LBB on their work around Autism Champions and Mental Health leads in schools. Driver Youth Trust spoke about their work to improve literacy and how they help inform Government policy. The day was a huge success which saw a large increase in our membership and some parents going on to become BPV representatives.

We help fund the Bromley Film Club which offers a fun, secure, inclusive Film viewing along with themed arts and crafts activities.

Highlights of the Year cont.

- Our ever popular Annual Conference, in October 2017, was entitled 'Time for a Change - what does good SEND look like'. Despite our Keynote Speaker falling ill we managed to deliver a packed and informative itinerary. This included a presentation by Mary Busk, NHS England on health outcomes and SEND4Change who were carrying out independent reviews of arrangements for SEN and SEMH in Bromley.
- In partnership with LBB, we held a Local Offer Live event for children and young people with additional needs and their families. The purpose of the day was to promote awareness of the Local Offer. We were joined by many of the voluntary sector organisations and families were able to network with other SEND families.
- Our membership signing up has been strengthening in numbers by using social media, twitter, e-bulletins and reaching more families within mainstream schools.
- BPV undertook a review of School Information reports to see if they were compliant with the duties set out in the DfE SEND Code of Practice. Many were missing the link to the Bromley Local Offer so we highlighted this with LBB who have since worked with schools to amend any errors/omissions from the reports.
- BPV helped to evaluate the CCG tender for children's health services. This involved a meeting with the other stakeholders in the evaluation team to jointly assess the bids for this tender exercise.
- Other partnership working saw BPV involved in a Key working pilot. This was led by LBB and included partners from health, SEN caseworkers, Early support professionals along with BPV representatives. The pilot looked a support model including Advice, Signposting & Key working. We trialled this with some families and they were all very pleased with the graduated approach. We are hoping to revisit the learning gleaned from the pilot along with the current LBB SEND team to see where this model can inform the review of services.
- We were delighted to be invited by CASPA to meet their members at a 'meet the professionals' event at Bromley College. This provided a great opportunity to raise awareness of the forum.
- Other work saw us respond to Riverside consultation, inform the LBB EHC Outcomes project and meet/share with our wider networks via regional parent carer forum cluster meetings and the National Network of Parent Carer Forums (NNPCF) i.e. help inform London Councils on High Needs Funding.

Trustees Report April 2017 to March 2018

Achievement and Performance:

We are most proud of becoming a Charity meaning we will be able to become more independent in what we offer as a charity.

BPV is represented on the newly established LBB Children Executive Board and SEND Governance Board. These afford an opportunity to share the views of parents into strategic planning with key partners across Education, Health and Care (birth-25).

The 'Cake & Share' project has enabled us to reach families of children in mainstream schools and to identify gaps in services and provision for this group of children and young people. The weekly sessions provide families with the opportunity to meet other parents, share information and peer support as well as inform BPV strategic roles. Whilst these were part of a time limited grant targeted for those in Mainstream schools, we have decided to continue providing these. We are delighted to now be able to widen the audience to include any family with SEN(D) across education provisions.

There was a renewed focus on the SEND Implementation in Bromley to ensure that the Local Area is meeting it's statutory duties and is ready for the Ofsted/CQC inspection. This presented BPV with the opportunity to have parent representation across 6 key thematic work streams and to ensure that coproduction is an underpinning principle in the SEND strategy being developed.

During the course of the year we continued to build on the Accepting Diversity event in reaching out to the BME and EAL groups in the borough and to begin to build strong and trusting relationships with these parents. In addition, the forum has established links with a number of parent support groups across the borough which has enabled us to listen to the views of more families and be more representative.

BPV have also been invited to join the Children's Safeguarding Board Community Engagement sub group. We welcome the opportunity to work with the board to make our community safe, inclusive and accessible for our children and young people.

Quotes from our Parents & Carers

"This was fantastic to hear what resources are available, to meet other parents."

"Very well organised. First event attended great service you provide."

"Lots of information provided for someone new the world of SEND."

Trustees Report

April 2017 to March 2018

Achievement and Performance:.

What Next?

We aim to continue to inform and empower parents of SEN(D) children and young people. By sharing their views with our strategic partners we aim to help shape services for families. We will continue to work in partnership with LBB, Bromley CCG and their statutory partners (including our schools and academies) and the voluntary sector.

We intend to secure a new office which offers us a central Bromley location with the benefit of being alongside some of the other charities and voluntary sector organisations who support our families. To ensure we are able to run effectively we are aiming to hire two employees; an Operations Lead and an Administrator.

The BPV 'Offer'

As we look to life beyond March 2018 BPV aim to deliver the following activity (subject to continued funding) to ensure parent carer engagement across the LB Bromley.

- Host Website including events calendar and holding information around the EHC processes developed as part of the Independent Support consortium
- Partnership working with other third sector organisations e.g. Dyslexia Association, CASPA, Bromley Mencap and support groups
- Social Media/Online Forum
- Workshops/Focus groups
- Cake and Share sessions/School roadshow offered to all parent/carers with CYP with SEND
- Maintain an issues log
- Signposting/peer to peer support
- Annual Conference
- Fun Day to promote Local Offer
- Parent Representation on operational groups and strategic boards
- Input to relevant Government surveys, consultations and reviews including Local Area SEND Inspection
- Continue to network with other parent forums via South London Cluster group and the National Network of Parent Carer Forums, including the NNPCF AGM & national conference
- Attendance at London Regional Events
- Continue to spread the reach of BPV across communities to expand membership and ensure views are representative

Quotes from our Parents & Carers

"(You) helped me join the dots – thanks BPV."

"Relevant, Current, Interactive, Personal, Professional and Great!"

"A wonderful event with great talks from great people!"

Financial Summary

- BPV successfully applies for a £15,000 participation grant from the Department for Education in two phases.
- This year the forum has used this grant to fund our annual conference, provide information events, facilitate focus, remunerate parent/carers for their time participating in Council/Health meetings. As part of this grant BPV are required to complete a termly survey from the Department of Education on the local implementation of the SEND reforms brought in by the Children and Families Act 2014.
- 2017/18 BPV has continued to receive funding from LB Bromley to support parent engagement in embedding the SEND Reforms.
- In addition, Bromley Parent Voice has received additional funding through our role in the Independent Support Consortium and the Key Working Project.
- BPV successfully applied for a small discretionary grant from DfE to fund a time limited project. The aims of the project was to reach more families whose children attend mainstream schools and families whose voices are seldom heard.
- BPV became a Charitable Incorporated Organisation in April 2017, these accounts cover the period from incorporation.

Receipts and Payments accounts

BBB key Working Project 75 75 Dicaretowary Coata: 7,719 7,719 To Coat 15,000 15,000 Unstand Stand Reforms 11,230 11,230 Independent Sugart 18,22 18,22 Independent Sugart 227,095 # 227,095 Rask transferred on creation of the Charty 22,045 # 22,045 Sub total (Gross income for AR 42,634 42,644 Sub total (Gross income for AR 42,634 42,644 Total receipts 62,634 42,644 PaymentS 42,644 Administration is governatice 5,844 42,644 Marine Stand Reforms 42,644 PaymentS 42,644 Marine Stand Reforms 42,644 PaymentS 42,644 Marine Stand Reforms 42,644 Marine Stand Reforms		Bromley Paren	t Voice		1172718	
Total receipts 22/09/2017 To 31/03/2018 Receipts and payments Unrestricted funds Restricted funds Endowment funds Total funds Barry Receipts 10 the restrict	CHARITY COMMISSION FOR ENGLAND AND WALES	Receipts and payments accounts				
For the period from To Receipts and payments Unrestricted funds Restricted funds Endowment funds Total funds Bit by many funds 10 Unrestricted funds Endowment funds Is the many funds Bit by many funds 7 1 1 100 Bit by many funds 11.30 1 1.30 1.30 Bit by many funds 11.32 1 1.30 1.30 Bit by many funds 1.32 1.30 1.30 1.30 Bit by many funds 3.28 1.30 1.30 1.30 Bit by many funds 3.28 1.30 1.30 1.30 Bit by many funds 3.28 1.30 1.30 1.30 Sub total (Gross income for AR) 4.2.41 1.30 1.30 1.30 Sub total (Gross income for AR)						
Unrestricted funds Restricted funds Endowment funds Total funds Receipts 10 the market 10 the market <td></td> <td>For the period from</td> <td>24/04/2017</td> <td>То</td> <td>31/03/2018</td>		For the period from	24/04/2017	То	31/03/2018	
Unrestricted funds Restricted funds Endowment funds Total funds Receipts 10 the market 10 the market <td>Receipts and payments</td> <td></td> <td></td> <td></td> <td></td>	Receipts and payments					
Recipts 7 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3		Unrestricted funds	Restricted funds	Endowment funds	Total funds	
Bits by Working Project 73 73 Diverse handy Grant 7,19 7,19 Or Cover 11,20 11,20 Utili Son Reforms 11,20 11,20 Diverse handy 12,20 11,20 Diverse handy 12,20 12,20 Diverse handy 12,20 Diverse handy 12,20 Diverse handy 12,20 Sub total (Gross income for AR) 62,634 Payment5 62,634 Meetings 5,644 Payment5 Meetings 8,241 Sub total 10,59 <td></td> <td>to the nearest £</td> <td>to the nearest £</td> <td>to the nearest $\ensuremath{\mathtt{f}}$</td> <td>to the nearest $\ensuremath{\mathtt{L}}$</td>		to the nearest £	to the nearest £	to the nearest $\ensuremath{\mathtt{f}}$	to the nearest $\ensuremath{\mathtt{L}}$	
UBB key Monitors Project 7,150 - 7,150 DT Grad 15,000 - 15,000 DT Grad 11,220 - 11,220 UB sock aforms 11,220 - 11,220 Using sock aforms 11,220 - 11,220 Using sock aforms 11,220 - 11,220 Datations 27,005 # - 27,005 First standered on creation of the Charty 0,2,014 - 0,2,014 Sub total (Gross income for AR) 0,2,014 - 0,2,014 Total receipts 62,634 - - 62,634 Frank standered 5,646 - - 62,634 Frank standered 5,646 - - 62,634 Sub total (Gross income for AR) - - - 62,634 Frank standered 62,634 - - 62,634 Sub total (Gross income for AR) - - - 62,634 Sub total (Gross income for AR) - </td <td>Receipts</td> <td></td> <td></td> <td></td> <td></td>	Receipts					
Development Gant in a set of the Charty in a		75			75	
Data Mark 15,00 - 15,00 Lill Send Reform 11,120 - 11,120 Lill Send Reform 1,822 - 1,822 Dotations 322 - 322 Ruds transferred on creation of the Charty 27,055 # - Sub total (Gross income for AR) 42,634 - - Total receipts 62,634 - - Finadiant sequence 5,646 - - Restring Signation 5,646 - - Sub total (Gross income for AR) 62,634 - - Finadia transferred on creation of the Charty - - - Sub total (Gross income for AR) 62,634 - - - Finadia transferred on creation of the Charty - - - Finadia transferred on creation of the Charty 62,634 - - 62,634 Finadia transferred on creation of the Charty 62,634 - - 62,634 Finadia transferred on creation of the Charty 62,634 - - 62,634 Payments - - 5,948 - - Sub total 1,599 - - 1,059 Sub total<		7,150			7,150	
11,20 1,20 1,20 1,20 Independent Support 1,82 1,82 1,82 Independent Support 22 1 22,05 Rush transferred on creation of the Charty 22,05 # 1 Sub total (Gross income for AR) 42,634 1 42,634 Sub total (Gross income for AR) 42,634 1 42,634 Total receipts 62,634 1 62,634 Total receipts 5,644 1 5,644 Training 892 1 2,634 Sub total (Gross income for AR) 5,644 1 5,644 Total receipts 62,634 1 2,634 Payments 1,62 1 2,644 Administration & givernance 5,644 1 3,644 Neetings 2,614 1 2,614 Training 892 1 3,644 Sub total 9,844 1 9,844 Sub total 1,259 1 3,558 Sub total 1,259 1 3,558 3,558 Computer equipment 1,259 1 1,259 Neet of receipts / (payments) 2,1,818 1,258 Ket of receipts / (payments)						
independent Support 1,822 1,822 Denations 282 27,055 # Rust transferred on creation of the Chanty 27,055 # Sub total(Gross income for AR) 62,634 Finds transferred on creation of the Chanty Sub total(Gross income for AR) 62,634 Payments 62,634 Administration & governance 5,848 Netring 824 Payments 40,814 Sub total 824 Training 824 Sub total 9,864 Sub total Sub total Sub total Sub total Sub total						
beatons 222		1,822			1,822	
Radis transferred on creation of the Charity 22,053 # . . 22,053 Sub total (Gross income for AR) 62,634 Sub total (Gross income for AR) 62,634 Total receipts 62,634 Payments Meetings 5,848 Payments Sub total (Gross income for AR) Total receipts 62,634 Payments Meetings 2,634 Payments Meetings 2,634 Resure devision Resure devision 	Donations	282			282	
Automatical system 42,634		27,055	# -	•	27,055	
Sub total(Gross income for AR) Image: Construction of the system of						
Payments Pay	Sub total(Gross income for AR)	62,634			62,634	
Payments Pay						
Payments Pay						
Payments Pay						
Payments Pay						
Payments Pay						
Payments Pay						
Payments Administration & governance Administration & gove	Total receipts	62,634			62,634	
Administration & governance 5,848						
Meetings 3,848 - 5,848 7raining 2,601 - 2,601 Training 882 - 632 Staffing costs 9,864 - 9,864 Special events 10,599 - 0,859 Independent support 8,659 - 6,659 Professional services 529 - 529 Resource development 549 - 549 Mixcellaneous 17 - 17 Sub total 39,558 - 39,558 Computer equipment 1,258 - 1,258 Sub total 1,258 - 1,258 Total payments 40,816 - 40,816 A5 Transfers between funds - - - A6 Cash funds this year and - - - Cath funds this year and - - - A6 Cash funds this year and - - -	Payments					
Meetings 2,601 - 2,601 Training 892 - 892 Staffing costs 9,864 - 9,864 10,599 - 10,599 10,599 independent support 8,659 - 8,659 Professional services 529 - 529 Resource development 549 - 17 Miscellaneous 17 - 17 Sub total 39,558 - 17 Sub total 39,558 - 1,258 Computer equipment 1,258 - 1,258 Sub total 1,258 - 1,258 Total payments 40,816 - 40,816 A5 Transfers between funds - - 40,816 A6 Cash funds this wear end - - -	Administration & governance	5.848			5.848	
bit bit bit bit bit Special events 10,599 - 10,599 Independent support 8,659 - 10,599 Professional services 529 - 8,659 Resource development 549 - 549 Miscellaneous 17 - 17 Sub total 39,558 - 39,558 Computer equipment 1,258 - 1,258 Sub total 1,258 - 1,258 Total payments 40,816 - 40,816 Net of receipts/(payments) 21,818 - 21,818 A6 Cash funds this year end - - -	Meetings					
Special events 10,594 - - 39,894 Independent support 8,659 - 8,659 10,599 Professional services 529 - 529 529 Resource development 549 - 549 549 Miscellaneous 17 - 17 17 Sub total 39,558 - 1258 39,558 Computer equipment 1,258 - 1,258 - 1,258 Sub total 1,258 - 1,258 - 40,816 - 40,816 - 40,816 - 40,816 - 40,816 - 40,816 - 40,816 - - 40,816 - - 40,816 -	Training	892			892	
Independent support 10,399 - 10,399 Professional services 5,59 - 5,29 Resource development 549 - 17 Miscellaneous 17 - 17 Miscellaneous 17 - 17 Sub total 39,558 - 39,558 Asset and investment purchases 1 - 1,258 Computer equipment 1,258 - 1,258 Sub total 1,258 - 1,258 Total payments 40,816 - 40,816 A5 Transfers between funds - - - A6 Cash funds this year end - - -	Staffing costs	9,864			9,864	
Professional services 8,659 .		10,599			10,599	
Resource development 529 . . 529 Miscellaneous 549 . . 549 Miscellaneous 17 . . 17 Sub total 39,558 . . . 39,558 Asset and investment purchases Computer equipment 1,258 Sub total 1,258 Total payments 40,816 A5 Transfers between funds A6 Cash funds this year end 		8,659			8,659	
Miscellaneous Miscellaneous Sub total Asset and investment purchases Computer equipment 1,258		529			529	
17 17 Sub total 39,558 39,558 Asset and investment purchases Computer equipment 1,258 1,258 Sub total 1,258 Total payments 40,816 Net of receipts/(payments) 21,818 A6 Cash funds this year end		549			549	
Sub total 39,558 39,558 Asset and investment purchases 1,258 1,258 Computer equipment 1,258 1,258 Sub total 1,258 1,258 Total payments 40,816 40,816 Net of receipts/(payments) 21,818 21,818 A6 Cash funds this year end 1 1		17			17	
Asset and investment purchases Computer equipment 1,258 1,25	Sub total					
Computer equipment 1,258 1,258 Sub total 1,258 1,258 1,258 Total payments 40,816 Net of receipts/(payments) 21,818 A5 Transfers between funds 21,818 A6 Cash funds last year end		0,00			57,550	
1,258 1,258 Sub total 1,258 1,258 1,258 Total payments 40,816 Net of receipts/(payments) 21,818 A5 Transfers between funds 21,818 A6 Cash funds last year end 21,818	Asset and investment purchases					
Sub total 1,258 1,258 1,258 Total payments 40,816 Net of receipts/(payments) 21,818 A5 Transfers between funds 21,818 A6 Cash funds last year end 21,818	Computer equipment					
1,258 1,258 Total payments 40,816 Net of receipts/(payments) 21,818 A5 Transfers between funds 21,818 A6 Cash funds last year end 21,818		1,258			1,258	
1,258 1,258 Total payments 40,816 Net of receipts/(payments) 21,818 A5 Transfers between funds 21,818 A6 Cash funds last year end 21,818						
Total payments 40,816 40,806 40,806 40,806 40,806 40,806 40,806 40,806 40,806 40,806 40,806 4	Sub total					
Net of receipts/(payments) A5 Transfers between funds A6 Cash funds last year end Cash funds this year end		1,258			1,258	
Net of receipts/(payments) A5 Transfers between funds A6 Cash funds last year end Cash funds this year end						
A5 Transfers between funds A6 Cash funds last year end Cash funds this year end	Total payments	40,816			40,816	
A5 Transfers between funds A6 Cash funds last year end Cash funds this year end	Net of receints/(navments)					
A6 Cash funds last year end		21,818			- 21,818	
Cash funds this year end						
Cash funds this year end 21,818 21,818						
	Cash funds this year end	21,818			- 21,818	

Balance Sheet

	nd liabilities at 31 March 20			
.		Unrestricted funds	Restricted funds	Endowment fund
Categories	Details	to nearest £	to nearest £	to nearest £
ash funds	Cash at Bank	21,818		
	Total cash funds	- 21,818	•	
	Total Cash Tunds	21,616		
		Unrestricted funds	Restricted funds	Endowment fun
		Unrestricted Tunds	Restricted runds	Endowment fun
	Details	to nearest £	to nearest £	to nearest £
ther monetary assets	betato			
			·	·
		Fund to which	6	Current value
	Details	asset belongs	Cost (optional)	(optional)
vestment assets				
		Fund to which asset belongs	Cost (optional)	Current value (optional)
ssets retained for the	Details Computer Equipment	Unrestricted		(opcional)
harity's own use			1,258	·
			•	
		Fund to which liability relates	Amount due (optional)	When due (optional)
	Details			
abilities			- -	
iabilities				
iabilities			•	
abilities				
abilities gned by one trustee on behalf of all e trustees				

Notes to the Accounts

> 2017-18 resulted in funding of:

£15,000 raised from the DfE participation grant £7,150 from DfE discretionary grant £11,250 LBB grant £75.00 balance for the Key working project (straddled financial reporting years) £1,822 Independent Support contract £282 Donations

Total £35,579

- Parent Representatives are paid on an hourly basis based on projects that BPV work on. Some Parent Representatives worked voluntarily and others were paid between £10.00 & £12.50 an hour. All Parent Representatives can be reinbursed for expenses.
- Reserves at the period end are £23,066 of unrestricted expenditure.

Trustees Report Approval and Signature

During 2017/18 a Financial Procedures Policy was established by the Trustees. All risks to the charity were assessed and the significant ones were identified. Strategies are being developed to counteract and prevent these risks and they will be reviewed by the trustees at the regular trustees meetings.

The policy will be reviewed at the each AGM and amended if necessary.

And signed on their behalf by:

Yvette Connor Chair of Trustees



Independent Examiner Report to the BPV Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BPV

I report on the financial statements for the period ended 31st March 2018 set out on pages 8 and 9.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the 2011 Charities Act, follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and state whether particular matter have come to my attention.

Basis of independent examiner's statement:

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the next statement.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Elizabeth Butler Chartered Accountant Manor Road House 42 Manor Road Beckenham BR3 5LE

Signed on 30/1/2019

